

**PURCELLVILLE TOWN COUNCIL MEETING WORK SESSION
TUESDAY, MARCH 23, 2021, 7:00 PM
VIRTUAL**

The meeting of the Purcellville Town Council convened at 7:00 PM virtually on GoTo Meeting.

COUNCIL MEMBERS PRESENT:

Kwasi Fraser, Mayor
Mary Jane Williams, Vice Mayor
Tip Stinnette, Council Member
Joel Grewe, Council Member
Ted Greenly, Council Member
Stan Milan, Council Member
Christopher Bertaut, Council Member

STAFF PRESENT:

David Mekarski, Town Manager
Sally Hankins, Town Attorney
Hooper McCann, Director of Administration
Amie Ware, Manager Parks and Recreation Department
Sharon Rauch, Director of Human Resources
Chief Cynthia McAlister, Police Dept.
Deputy Chief Dave Dailey, Police Department
Lieutenant Barry Dufek, Police Department
Elizabeth Krens, Director of Finance
Connie LeMarr, Assistant Director of Finance
Dale Lehnig, Director of Engineering, Planning & Development
Jason Didawick, Director of Public Works
Don Dooley, Director of Planning & Economic Development
Joshua Goff, Asset Management Coordinator
Hibah Salah, Project and Event Manager
Diana Hays, Town Clerk/Executive Assistant
Kimberly Bandy, Deputy Town Clerk

CALL TO ORDER:

Mayor Fraser called the meeting to order at 7:00 PM. The Pledge of Allegiance followed recited by Commander Ray Delpesche.

AGENDA AMENDMENTS/APPROVAL:

None

CONSENT AGENDA

- a. **Approval of Meeting Minutes - March 9, 2021 Special**
- b. **Approval of Meeting Minutes – March 9, 2021**

Council member Grewe made the motion that the Purcellville Town Council approve Consent Agenda, item 6a-b, as presented in the March 23, 2021 Town Council Meeting Work Session agenda packet. (Carried: 7-0, Greenly: Aye, Grewe: Aye, Bertaut: Aye, Stinnette: Aye, Williams: Aye, Milan: Aye, Fraser: Aye)

RECOGNITIONS/PROCLAMATIONS

- a. **VFW Law Enforcement Public Service Citation**

Stephen Hood, Safety Officer VFW Post 1177 made the introduction. Stephen Hood, Safety Officer, and

Commander Ray Delpesche awarded Lieutenant Barry Dufek to receive the Law Enforcement Public Service Citation for 2020-2021.

PUBLIC HEARING

a. Town Manager's Proposed Real Property Tax Increase (no change)

Mayor Fraser opened the public hearing at 7:14pm. David Mekarski, Town Manager, gave the report. No public comments were received. Mayor Fraser closed the public hearing 7:24pm.

PRESENTATION

a. Parks and Recreation Advisory Board - Proposed Two-Year Plan

Phil Rohrer, Chair of Parks and Recreation Advisory Board, and Brian Morgan, Member of Parks and Recreation Advisory Board, gave the presentation.

Mayor Fraser summarized that this document can be streamlined for feedback and be open to additional input.

ACTION ITEM(S)

a. Approval of Farmer's Market Lease

Joshua Goff, Assets Management Coordinator, gave the report.

Council member Stinnette moved that the Purcellville Town Council approve the proposed Purcellville Farmers Market License Agreement and authorize the Town Manager to execute the agreement, annual renewals, and all future amendments to the agreement as deemed prudent by the Town Manager, on behalf of the Town of Purcellville.

(Carried: 7-0, Greenly: Aye, Grewe: Aye, Bertaut: Aye, Stinnette: Aye, Williams: Aye, Milan: Aye, Fraser: Aye)

CITIZEN/BUSINESS COMMENTS

Resident Chris Stevenson, 240 East Loudoun Valley Drive, and also President of a non-profit, came forward to provide public comment on suggestion of adding a committee or seat within a committee to serve and help flourish hidden citizens and all citizens of Purcellville.

DISCUSSION/INFORMATIONAL ITEMS

a. American Rescue Plan Act Update on Purcellville \$9.2 Million Allocation - Overview on Purcellville's Allocations, Current Status, and Potential Uses of Funds

David Mekarski, Town Manager, presented the information.

b. Review and Finalize Questions for Survey to Obtain Citizen Input on Spending Purcellville's \$9.2 Million of American Rescue Act Funds

Council member Milan gave the report. The Council discussion summarized to move forward on gathering questions to post to the citizens and receive input for validation of the community being engaged in the process on the use of these funds. Mr. Mekarski, Town Manager, confirmed that the Polco contract was renewed and Council agreed to go one step further to reach out to the community.

CLOSED MEETING

Mayor Fraser requested with no objection from Council to move to a closed session at 9:17pm.

As authorized under Section §2.2-3711(A)(29) of the Code of Virginia, Council member Grewe moved that the Purcellville Town Council convene in a closed meeting to discuss the award of a public contract involving the expenditure of public funds, including interviews of bidders or offerors, and discussion of the terms or scope of such contract, where discussion in an open session would adversely affect the bargaining position or negotiating strategy of the public body. Specifically, offerors received in response to the RFP for a nutrient mitigation and ecosystem bank will be discussed.

The following are requested to attend the closed meeting:

All Town Council members
David Mekarski
Sally Hankins
Dale Lehnig

Council member Grewe further moved that as authorized under Section §2.2-3711(A)(3) of the Code of Virginia, the Town Council convene in a closed meeting for the purpose of discussing or considering the acquisition of real property for a public purpose, where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the public body. Specifically, a temporary police headquarters as well as a possible location for a permanent police headquarters will be discussed.

The following are requested to attend the closed meeting:

All Town Council members
David Mekarski
Sally Hankins
Hooper McCann
Chief McAlister
Deputy Chief Dailey

(Carried: 7-0, Greenly: Aye, Grewe: Aye, Bertaut: Aye, Stinnette: Aye, Williams: Aye, Milan: Aye, Fraser: Aye)

Council member Grewe confirmed that the two meetings are completed, first with staff, updating the Town Council on the status of the RFP for nutrient bank credits and related components, and second item, Town Manager and staff brought a potential permanent police headquarters site to the Council for information, staff are going to take the next steps to examine that site.

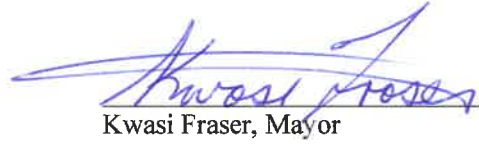
In accordance with Section § 2.2-3712 of the Code of Virginia, Council member Grewe moved that the Purcellville Town Council certify to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act; and (ii) only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed or considered in the meeting by the public body.

(Carried: 7-0, Greenly: Aye, Grewe: Aye, Bertaut: Aye, Stinnette: Aye, Williams: Aye, Milan: Aye, Fraser: Aye)

ADJOURNMENT

With no further business, Council member Grewe made a motion to adjourn the meeting at 11:21PM and carried 7-0.


Kimberly Bandy, Deputy Town Clerk


Kwasi Fraser, Mayor