

**MEETING MINUTES
PURCELLVILLE PLANNING COMMISSION MEETING
THURSDAY, MAY 20, 2021, 7:00 PM**

This meeting of the Purcellville Planning Commission convened at 7:00 PM electronically as pursuant to Virginia Code Section 2.2-3708.2, and in accordance with town Ordinance 20-03-01 Establishing Laws Governing Operation of the Town for the Purpose of Continuing Government Functions During and After a Disaster, as adopted by the Town Council on April 8, 2020.

PRESENT VIA REMOTE PARTICIPATION:

Nedim Ogelman, Chair/Commissioner
Boo Bennett, Commissioner
Stanley Milan, Town Council Liaison
Ed Neham, Vice Chair/Commissioner
Chip Paciulli, Commissioner

ABSENT:

Nan Forbes, Commissioner
Stosh Kowalski, Commissioner

STAFF PRESENT VIA REMOTE PARTICIPATION:

Don Dooley, Director of Planning and Economic Development
Diana Hays, Town Clerk
Dale Lehnig, Director of Engineering, Planning & Development

CALL TO ORDER:

Chair Ogelman called the meeting to order at 7:00 PM and led the Pledge of Allegiance.

AGENDA AMENDMENTS:

None

COMMISSIONER DISCLOSURES:

None

CITIZEN COMMENTS (first opportunity):

Casey Chapman, town resident and business owner, provided comments about C-4 Zoning District Text Amendments.

APPROVAL OF MINUTES:

a. May 6, 2021 Regular Meeting

Commissioner Bennet made a motion that the Planning Commission approve the minutes from the May 6, 2021 meeting and waive reading. The motion was seconded by Commissioner Milan and carried 5-0-2 absent.

ACTION ITEM(S):

None

DISCUSSION/INFORMATIONAL ITEM(S):

a. C-4 Zoning District Text Amendments

The Town Council had rejected the item due to the appeal process. Commissioner Milan shared information he had obtained from other jurisdictions, which he will email to the Commissioners.

Commissioner Neham summarized his document included in the agenda packet.

The Commissioners discussed the definition of “special exception” and “special use”.

Commissioner Milan will present the information to Town Council that he has compiled that shows whether it is working through heights or through what different towns call special uses and special exceptions and what the legislative process is.

b. Project Plan Review

Chair Ogelman reviewed the plan and asked staff to review unrealistic dates with the Planning Commission.

PLANNING STAFF REPORT

a. Update on RFP

Mr. Dooley reviewed the tentative timeline, which will be added to the project plan. The Commissioners agreed to move forward with the document presented.

b. Inquiries of Interest to the Planning Commission

None

COUNCIL REPRESENTATIVE'S REPORT:

No additional update.

CITIZEN COMMENTS (second opportunity):

Council member Bertaut thanked the Commissioners for their work on the C-4 Zoning District Text Amendments.

PLANNING COMMISSIONERS' COMMENTS:

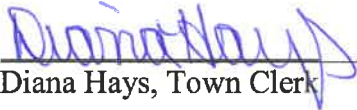
Commissioner Paciulli talked about the Hatcher Avenue project site and concerns with how the building is being proposed, talked about having a site engineer review the site, and asked if the current process can be added to. Mr. Dooley mentioned the code allows by-right anyone who wants to submit a building elevation within two weeks for a BAR meeting to have it reviewed, with no requirement for a site plan. The ordinance would need changed to include a specific timeline. Staff has started to ask developers for a site plan for commenting before the BAR reviews it.

ADJOURNMENT:

With no further business, Commissioner Milan made a motion to adjourn the meeting at 8:34 PM. The motion was seconded by Commissioner Neham and carried 5-0-2 absent.



Nedim Ogelman, Chair/Commissioner



Diana Hays, Town Clerk

