

**PURCELLVILLE TOWN COUNCIL MEETING WORK SESSION
TUESDAY, MAY 25, 2021, 7:00 PM
TOWN HALL COUNCIL CHAMBERS**

COUNCIL MEMBERS PRESENT:

Kwasi Fraser, Mayor
Mary Jane Williams, Vice Mayor
Tip Stinnette, Council Member
Joel Grewe, Council Member
Stan Milan, Council Member
Christopher Bertaut, Council Member
Ted Greenly, Council member

STAFF PRESENT:

Hooper McCann, Director of Administration
Sally Hankins, Town Attorney
Sharon Rauch, Director of Human Resources
Elizabeth Krens, Director of Finance
Dale Lehnig, Director of Engineering, Planning & Development
Andrea Broshkevitch, GIS & Special Projects Coordinator
Diana Hays, Town Clerk/Executive Assistant

PRESENT REMOTELY:

Chief Cynthia McAlister, Police Dept.
Deputy Chief Dave Dailey, Police Dept.
Jason Didawick, Director of Public Works
Don Dooley, Director of Planning and Economic Development

CALL TO ORDER:

Mayor Fraser called the meeting to order at 7:00 PM. The Pledge of Allegiance followed.

AGENDA AMENDMENTS/APPROVAL:

- a. Hooper McCann, Director of Administration, requested that **12a Approval of Sprint Lease Agreement at Water Tower** be moved to Discussion and does require a public hearing. Additionally, agenda item **13d Process for Filling a Vacancy on Town Council** staff report was incomplete and Sally Hankins, Town Attorney, provided additional information on this matter via an email to Council earlier that day and copies were placed at the dais. The additional information is on file at the Clerk's office.

CONSENT AGENDA

- a. **Approval of Meeting Minutes – May 11, 2021**

Council member Grewe made the motion that the Purcellville Town Council approve Consent Agenda, item 6a, as presented in the May 25, 2021 Town Council Meeting/Work Session agenda packet.

(Carried: 7-0-0, Grewe: Aye, Bertaut: Aye, Stinnette: Aye, Williams: Aye, Milan: Aye, Fraser: Aye, Greenly: Aye)

RECOGNITION

- a. **Patrick Henry College – 3rd in the Nation in Collegiate Mock Trial**

PUBLIC HEARING

- a. **Establishment of a Forested Nutrient Mitigation Bank on 95.025 Acres of the Town's Aberdeen Property**

Mayor Fraser opened the public hearing at 7:08 PM. Sally Hankins gave the presentation and would be taking comments up until June 8, 2021. There were no citizen/business comments. There were no Council comments. Mayor Fraser closed the public hearing at 7:13PM.

PRESENTATION

- a. **VisitAble**

Josef Jamison, CEO & Founder, gave the presentation.

CITIZEN/BUSINESS COMMENTS

Mr. David Eno, 351 East Main Street, made comment on the Town Council vacancy.

Mr. Casey Chapman, 43928 Snickersville Turnpike, Round Hill, made comment on Discussion item 13e. C-4 Zoning District Text Amendments.

Ms. Uta Brown, 37883 East Main St., made comment on the Town Council vacancy.

Mr. Sam Brown, 37883 East Main St., made comment on the Town Council vacancy.

Mr. Ryan Cool, 828 Devonshire Circle, made comment on the Town Council vacancy opportunity.

MAYOR AND COUNCIL COMMENTS

Council members were granted three minutes.

ACTION ITEM(S)

b. Approval of T-Mobile First Amendment to the Lease Agreement at Water Tower

Dale Lehnig, Director of Engineering, Planning & Development, gave the report.

Council member Grewe made the motion that the Town Council approve the First Amendment to the T-Mobile Water Tower Communications Site Lease Agreement for T-Mobile Northeast, LLC and authorize the Town Manager to execute the Amendment on behalf of the Town

(Carried: 7-0, Greenly: Aye, Grewe: Aye, Bertaut: Aye, Stinnette: Aye, Williams: Aye, Milan: Aye, Fraser: Aye)

c. Nutrient Mitigation Bank at Aberdeen Property

Sally Hankins, Town Attorney, gave the report and recommended that Council act upon all documents on June 8th.

d. Appointments to Committees, Commissions and Boards

Council member Bertaut made a motion that the Town Council appoint the following to committees, commissions and boards:

Ana Margarita Rodriguez to serve on the Economic Development Advisory Committee for the term October 1, 2019 through September 30, 2021 filling a current vacancy.

and

David Morris Wood to serve on the Economic Development Advisory Committee for the term October 1, 2019 through September 30, 2021 filling a current vacancy.

(Carried: 7-0, Greenly: Aye, Grewe: Aye, Bertaut: Aye, Stinnette: Aye, Williams: Aye, Milan: Aye, Fraser: Aye)

DISCUSSION/INFORMATIONAL ITEMS

a. FY22 Budget Summary of Changes

Elizabeth Krens, Director of Finance, gave the report and with the absence of the Town Manager two options will be proposed on the budget at the June 8th Town Council Meeting..

b. Manpower Task and Project Tracking

Sharon Rauch, Director of Human Resources, gave the report and update on staff using the MUNIS Tracking System.

Hooper McCann, Director of Administration, gave the report on update of Manpower Task.

c. Process for Termination of Emergency Ordinance for the Town of Purcellville

Council member Grewe gave the report. Sally Hankins, Town Attorney, gave the report.

Council member made the motion that the Town Council adopt Resolution number 21-05-01 with the amendment of striking the second “be it further resolved” clause.

(Carried: 7-0, Greenly: Aye, Grewe: Aye, Bertaut: Aye, Stinnette: Aye, Williams: Aye, Milan: Aye, Fraser: Aye)

d. Process for Filling a Vacancy on Town Council

Sally Hankins, Town Attorney, gave the report of Council appointing a Town Council member temporarily through an interview process until November and then bring forth at the June 8th Town Council Meeting petitioning the Circuit Court to hold a Special Election in November to fill the Town Council seat through the end of the term.

e. C-4 Zoning District Text Amendments ZTA21-01, ZTA21-03, and ZTA21-04

Council member Milan gave the report.

Council member Stinnette made a motion that this Town Council reconsider the motion made from April 27th of this year that proposed the approval of Ordinance 21-02-01 amending the heights in the C-4 Zoning District.

Council member Grewe cautioned on how to move forward.

Casey Chapman made comment to request another public hearing on this matter before a vote.

Council member Grewe made comment that there is a distinct timeframe to consider in Roberts Rules of Order with moving forward with this procedure.

Mayor Fraser took a straw vote on the the proposal of when the motion to adopt on June 8th would pass then move to adopt conditioned upon some future action to occur within a certain amount of time to go back to the ordinance for changes. Council straw vote was in favor 5-1-1.

(Carried: 5-1-1, Greenly: Abstain, Grewe: Nay, Bertaut: Aye, Stinnette: Aye, Williams: Aye, Milan: Aye, Fraser: Aye)

Council member Stinnette made the motion to further discuss this action on June 8th.
(Carried: 5-1-1, Greenly: Abstain, Grewe: Nay, Bertaut: Aye, Stinnette: Aye, Williams: Aye,
Milan: Aye, Fraser: Aye)

f. Approval of Sprint Lease Agreement at Water Tower(moved from Action)


Dale Lehnig, Director of Engineering, Planning and Development, gave the report and a public hearing would be held.

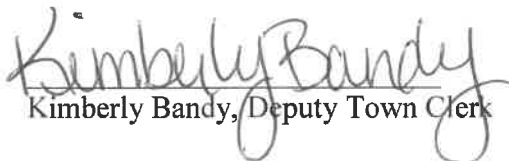
CLOSED MEETING

The closed session was not held.

ADJOURNMENT

With no further business, Council member Greenly made the motion to adjourn at 10:48 PM.


Kwasi Fraser, Mayor


Kimberly Bandy, Deputy Town Clerk

