

**PURCELLVILLE TOWN COUNCIL MEETING WORK SESSION
TUESDAY, JUNE 22, 2021, 7:00 PM
TOWN HALL COUNCIL CHAMBERS**

COUNCIL MEMBERS PRESENT:

Kwasi Fraser, Mayor
Mary Jane Williams, Vice Mayor
Tip Stinnette, Council Member
Joel Grewe, Council Member
Stan Milan, Council Member
Christopher Bertaut, Council Member

STAFF PRESENT:

David Mekarski, Town Manager
Sally Hankins, Town Attorney
Deputy Chief Dave Dailey, Police Dept.
Amie Ware, Division Manager, Parks and Recreation
Marty Kloeden, Grant Coordinator
Hibah Salah, Project and Event Manager
Andrea Broshkevitch, GIS & Special Projects Coordinator
Diana Hays, Town Clerk/Executive Assistant

PRESENT REMOTELY:

Chief Cynthia McAlister, Police Dept.
Elizabeth Krens, Director of Finance
Dale Lehnig, Director of Engineering, Planning & Development
Jason Didawick, Director of Public Works
Don Dooley, Director of Planning and Economic Development

CALL TO ORDER:

Mayor Fraser called the meeting to order at 7:00 PM. The Pledge of Allegiance followed.

AGENDA AMENDMENTS/APPROVAL:

Council member Grewe requested a Discussion item 12b. Update regarding the Independence Day Parade.

CONSENT AGENDA

- a. **Approval of Meeting Minutes – May 25, 2021 Work Session**
- b. **Approval of Meeting Minutes – June 8, 2021**
- c. **Approval of Meeting Minutes – June 11, 2021 Special Meeting**

Council member Grewe made the motion that the Purcellville Town Council approve Consent Agenda, item 6a-c, as presented in the June 22, 2021 Town Council Meeting/Work Session agenda packet.

(Carried: 6-0-0, Grewe: Aye, Bertaut: Aye, Stinnette: Aye, Williams: Aye, Milan: Aye, Fraser: Aye)

RECOGNITION

a. Council member Ted Greenly

Mayor Fraser and Council recognized Council member Greenly for his 4 ½ years of service to Purcellville Town Council.

PRESENTATION

a. Glass Commerce – Amada Reyes, Government Support

Amada Reyes gave the presentation.

CITIZEN/BUSINESS COMMENTS

None

MAYOR AND COUNCIL COMMENTS

Council members were granted three minutes.

ACTION ITEM(S)

a. Reappointment of Members to the Train Station Advisory Board

Council member Stinnette moved that the Purcellville Town Council reappoint Chip Paciulli from the Planning Commission to serve a one-year term on the Train Station Advisory Board from July 1, 2021 through June 30, 2022,

In addition and moved that the Purcellville Town Council reappoint Cliff Robinson from the Economic Development Advisory Committee to serve a one-year term on the Train Station Advisory Board from July 1, 2021 through June 30, 2022,

moreover moved that the Purcellville Town Council reappoint Kacey Young from the Purcellville Historic Society to serve a one-year term on the Train Station Advisory Board from July 1, 2021 through June 30, 2022,

additionally also moved that the Purcellville Town Council reappoint Kwasi Fraser from the Town Council to serve a one-year term on the Train Station Advisory Board from July 1, 2021 through June 30, 2022,

and finally moved that the Purcellville Town Council appoint Larry Simms as the citizen appointee to serve a one-year term on the Train Station Advisory Board from July 1, 2021 through June 30, 2022.

(Carried: 6-0-0 Grewe: Aye, Bertaut: Aye, Stinnette: Aye, Williams: Aye, Milan: Aye, Fraser: Aye)

**b. Minor Amendment to the Town's Agreement with Loudoun County –
Community Development Block Grant Funds**

David Mekarski gave the presentation.

Vice Mayor Williams moved that the Purcellville Town Council approve the 2021 Amendment to the 2003 Cooperation Agreement, as amended in 2015, between the County of Loudoun and the Town of Purcellville, provided under Attachment 3, as required for the County to meet the HUD re-qualification requirements for enrollment status as an urban county for participation in the CDBG Program for the period of FY 2022-2024. Mayor Fraser will execute the Amendment on behalf of the Town of Purcellville

(Carried: 6-0-0 Grewe: Aye, Bertaut: Aye, Stinnette: Aye, Williams: Aye, Milan: Aye, Fraser: Aye)

**c. Amended Resolution Setting Forth the Rules and Conditions Governing
Participation in a Meeting by Electronic Means**

Sally Hankins, Town Attorney, gave the report.

Council member Grewe moved that the Town Council adopt Resolution 21-06-06 setting forth the rules and conditions governing participation in a meeting by electronic means, with an effective date of July 1, 2021.

(Carried: 6-0-0 Grewe: Aye, Bertaut: Aye, Stinnette: Aye, Williams: Aye, Milan: Aye, Fraser: Aye)

**d. Resolution to Apply for Grant Funding to Establish a Multi-Use Path Through
the Suzanne R. Kane Nature Preserve & Commit the Town to Twenty-Percent
Match**

Amie Ware, Department Manager of Parks and Recreation, gave a brief update of community events and gave the report on the proposed resolution.

Mark Phillips, Kimley Horn, gave comment on permeable pavers.

Vice Mayor Williams moved the Town Council adopt Resolution 21-06-05 to request from the Virginia Department of Conservation and Recreation grant funding through the Virginia Recreational Trails Program and commit the Town to fund the required twenty percent match of the project cost to design and construct a multi-use trail through the Suzanne R. Kane Nature Preserve.

(Carried: 6-0-0 Grewe: Aye, Bertaut: Aye, Stinnette: Aye, Williams: Aye, Milan: Aye, Fraser: Aye)

e. Community Engagement and Input on Spending of Purcellville's American Rescue Plan Act Funds

Council member Milan gave the report. It was agreed upon the information from the survey be shared at the July 13, 2021 Town Council Meeting.

Council member Milan moved the Town Council direct staff to review and finalize survey question for the public, and allow 30 days for public feedback

(Carried: 6-0-0 Grewe: Aye, Bertaut: Aye, Stinnette: Aye, Williams: Aye, Milan: Aye, Fraser: Aye)

f. Non-Conforming Lots of Record in the R-2 and R-3 Zones

Don Dooley, Director of Planning and Economic Development, gave the report. Chair Nedim Ogelman, Planning Commission, gave comment through remote participation.

Council member Milan moved that the Town Council direct the Staff and the Planning Commission to promptly commence work to develop policy recommendations that will address the issues associated with non-conforming lots in the R-2 and R-3 zoning districts, as described in the Staff Report for the June 22 Town Council meeting, and to return to Council for review of those policy recommendations. Council will then select its preferred approach from among the recommendations of the Staff and the Planning Commission, and direct the preparation of ordinances to be advertised for public hearings before the Planning Commission and Council.

(Carried: 6-0-0, Grewe: Aye, Bertaut: Aye, Stinnette: Aye, Williams: Aye, Milan: Aye, Fraser: Aye)

DISCUSSION/INFORMATIONAL ITEMS

a. ARPA Funding Overview

David Mekarski, Town Manager, gave the report. This item will be brought back in the July 13th and July 27th Town Council meetings.

b. Update on Independence Parade

Hibah Salah, Events Specialist, gave the report.

CLOSED MEETING

“As authorized under Section 2.2-3711(A)(29) of the Code of Virginia, Council member Stinnette move that the Town Council convene in a closed meeting to discuss the award of a public contract involving the expenditure of public funds, including interviews of bidders or offerors, and discussion of the terms or scope of such contract, where discussion in an open session would adversely affect the bargaining position or negotiating strategy of the public body. Specifically, the authorized base price for nutrient credits will be discussed.

The following are requested to attend the closed meeting:

All Town Council Members
David Mekarski
Sally Hankins
Dale Lehnig
Andrea Broshkevitch”

(Carried: 6-0-0, Grewe: Aye, Bertaut: Aye, Stinnette: Aye, Williams: Aye, Milan: Aye, Fraser: Aye)

“In accordance with Section §2.2-3712 of the Code of Virginia, Council member Grewe moved that Town Council certify to the best of each member’s knowledge (i) only public business matters lawfully exempted from open meeting requirements under Virginia Freedom of Information Act and (ii) such public business matters for the purpose identified in the motion by which the closed meeting was convened were heard, discussed or considered in the meeting by the public body.”

(Carried: 6-0-0, Grewe: Aye, Bertaut: Aye, Stinnette: Aye, Williams: Aye, Milan: Aye, Fraser: Aye)

ACTION

a. Authorizing Staff to Negotiate at a Base Price on Nutrient Credits

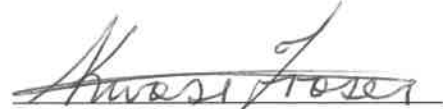
“For the purpose of maximizing the Town’s opportunity in the market of nutrient credit sales Council member Bertaut moved that Town Council authorize the Town Manager, the Town Attorney, and the Project Manager of the Town’s nutrient bank, any of whom may act, to reach agreement with the Town’s bank partner, Davey Resource Group, on the price at which bulk credits will be sold, with such authorization not to fall below the floor price discussed in closed session without first seeking approval from Town Council.”

(Carried: 6-0-0, Grewe: Aye, Bertaut: Aye, Stinnette: Aye, Williams: Aye, Milan: Aye,

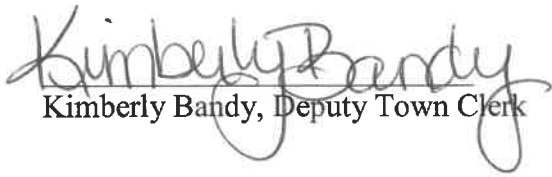
Fraser: Aye)

ADJOURNMENT

With no further business, Vice Mayor Williams made the motion to adjourn at 9:47 PM.

A handwritten signature in cursive script, appearing to read "Kwasi Fraser", written over a horizontal line.

Kwasi Fraser, Mayor

A handwritten signature in cursive script, appearing to read "Kimberly Bandy", written over a horizontal line.

Kimberly Bandy, Deputy Town Clerk