

**PURCELLVILLE TOWN COUNCIL MEETING WORK SESSION
TUESDAY, JULY 27, 2021, 7:00 PM
TOWN HALL COUNCIL CHAMBERS**

Meeting recording can be found at the following <https://purcellvilleva.new.swagit.com/videos/129666>

COUNCIL MEMBERS PRESENT:

Kwasi Fraser, Mayor
Mary Jane Williams, Council Member
Tip Stinnette, Council Member
Joel Grewe, Council Member
Stan Milan, Council Member
Christopher Bertaut, Vice Mayor

STAFF PRESENT:

David Mekarski, Town Manager
Sally Hankins, Town Attorney
Hooper McCann, Director of Administration
Dale Lehnig, Director of Engineering, Planning & Development
Jason Didawick, Director of Public Works
Shannon Bohince, Director of IT
Deputy Chief Dave Dailey, Police Dept.
Lt. Scott Moskowitz, Police Department
Kimberly Bandy, Deputy Town Clerk
Max Inaba, IT Support Technician

PRESENT REMOTELY:

Sharon Rauch, Director of Human Resources
Chief Cynthia McAlister, Police Dept.
Don Dooley, Director of Planning and Economic Development

CALL TO ORDER:

Mayor Fraser called the meeting to order at 7:07 PM. The Pledge of Allegiance followed.

AGENDA AMENDMENTS/APPROVAL:

None

CONSENT AGENDA

a. Approval of Meeting Minutes – July 13, 2021

Council member Grewe made the motion that the Purcellville Town Council approve Consent Agenda, item 6a, as presented in the July 27, 2021 Town Council Meeting/Work Session agenda packet.

(Carried: 6-0-0, Grewe: Aye, Bertaut: Aye, Stinnette: Aye, Williams: Aye, Milan: Aye, Fraser: Aye)

RECOGNITION

- a. USA Wrestling 12U National Champion, Gold Medalist in Freestyle and Bronze in Greco-Roman - Ibrahim Zaky**

Mayor Fraser and Council recognized Ibrahim Zaky.

PUBLIC HEARING

- a. Special Election and Polling Place Change**

Mayor opened the public hearing at 7:17 PM. Sally Hankins, Town Attorney, gave the report. Public comments would be accepted through August 27th via phone calls, US mail, and emails. No citizen comments were made. Mayor Fraser closed the public hearing at 7:20 PM.

CITIZEN/BUSINESS COMMENTS

Larry Simms, 310 E. G St., gave comment on concern for a property on G Street possibly being used as an agricultural business. This had been brought to the town's attention previously and was being researched. Mr. Simms will be providing pictures of the activity and will be meeting with David Mekarski, Town Manager.

Adam Stevenson, 240 E. Loudoun Valley Drive, gave comment to appropriate part of the ARAP \$5 million to secure a town forest. Mr. Stevenson was invited to submit an application to join the Tree and Environmental Sustainability Committee.

MAYOR AND COUNCIL COMMENTS

Council members were granted five minutes.

ACTION ITEM(S)

- a. Authorization for the Planning, Engineering & Development Dept. to Proceed with Site Analysis and Preliminary Engineering for the Construction of the New Treated Water Tank Located at the Field's Farm Recreation Complex Representing the Priority Capital Project for the \$10.5M Spending Plan**

David Mekarski, Dale Lehnig, and Hooper McCann gave the report.

Council member Stinnette moved that the Town Council authorize the Planning, Engineering & Development Dept. to proceed with an RFP for the construction of the new treated water tank located at the Field's Farm Recreation complex representing the priority capital project for the \$10.5 million spending plan, with the use of the first tranche and second tranche of funds allocated to the town from the ARPA as shown on the draft allocation plan included with this agenda packet.

Council member Bertaut made note that this is an extremely complex project and this is a driver to get started as soon as possible. He further noted, on page 22 of the agenda packet, regarding the Jacobs Study, showing the project as one of the least technically complex projects which needs to be corrected before the vote for moving forward with the project proper.

(Carried: 6-0-0 Grewe: Aye, Bertaut: Aye, Stinnette: Aye, Williams: Aye, Milan: Aye, Fraser: Aye)

DISCUSSION/INFORMATIONAL ITEMS

a. ARPA Fund Allocation and Projects Discussion

David Mekarski, Town Manager, gave the report. Hooper McCann, Director of Administration gave the additional report on spreadsheets and spending plans which are subject to change. Allocation guidance from the Polco survey results showing the prioritization was given to 1) CIP, 2) Businesses, 3) Broad band, and 4) Revenue reduction. There was a discussion of a USDA loan option versus the ARPA Funding in which the ARPA to be heavily pursued and paying attention to noted certain restrictions of this use of funds. The item regarding CIP Project Management would be for an additional fulltime Construction Manager with an engineering background for a temporary and minimum 6 year term as a town employee to assist with multiple CIP projects with the consideration of short timeframes for these projects. Council requested that Hirst pond be removed from the project list and request for County's assistance and shift those funds to another spending category. The spending analysis from staff was appreciated and there was a suggestion of shifting some of the first distribution and second distribution pertaining to broadband to foster competition. A dark fiber example was given and a discussion pursued. A request for another layer of several modeled ideas be presented to Council on these allocations and projects at a future work session with the public. The overall allocation of these funds should be an investment and drive revenue for the town.

b. Contract for Conveyance of Five Acres of Land from Loudoun County to Town- 3 Acres for Constructing a Public Safety Center or Other Public Use; 2 Acres for the Construction of a Water Tank or Other Public Use

David Mekarski gave the report including a draft contract with the county in the agenda packet regarding this property. A field visit was discussed for the county to clear an area on the property. This item would be included on the September agenda for action.

c. Update on Pullen House

Dale Lehnig gave the report. A draft IFB has been reviewed by the town attorney including a lot consolidation with lot description prepared and readiness for a mid-late August release. Any interest in this property should be shared with Joshua Goff, Asset Management Coordinator.

d. Managed Deer Hunt on Aberdeen Property

David Mekarski gave the report in detail of phases of the project from the agenda packet. There is a chance that this culling project would not occur and if it did, it was requested that a citizen component of expert hunters be added to the plan. Liability, safety, and humanity of this project was discussed. More detailed updates will be brought to Council by an employee committee and to derive a decision for October.

CLOSED MEETING

As authorized under Section 2.2-3711(A)(29) of the Code of Virginia, Council member Grewe moved that the Town Council convene in a closed meeting for consultation with legal counsel employed or retained by a public body regarding specific legal matters requiring the provision of legal advice by such counsel. Specifically, the Town Council will consult with the Town Attorney about the legal status of the Vineyard Square Project. The following individuals are requested to attend the closed meeting:

All Town Council Members
David Mekarski
Sally Hankins

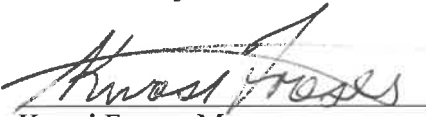
(Carried: 6-0-0, Grewe: Aye, Bertaut: Aye, Stinnette: Aye, Williams: Aye, Milan: Aye, Fraser: Aye)

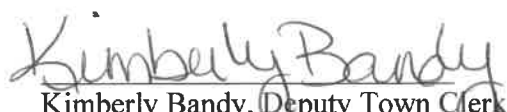
In accordance with Section §2.2-3712 of the Code of Virginia, Council member Grewe moved that Town Council certify to the best of each member's knowledge (i) only public business matters lawfully exempted from open meeting requirements under Virginia Freedom of Information Act and (ii) such public business matters for the purpose identified in the motion by which the closed meeting was convened were heard, discussed or considered in the meeting by the public body.

(Carried: 6-0-0, Grewe: Aye, Bertaut: Aye, Stinnette: Aye, Williams: Aye, Milan: Aye, Fraser: Aye)

ADJOURNMENT

With no further business, Council member Grewe made the motion to adjourn at 11:38 PM.


Kwasi Fraser, Mayor


Kimberly Bandy, Deputy Town Clerk