

MINUTES
PURCELLVILLE TOWN COUNCIL MEETING
TUESDAY, OCTOBER 12, 2021, 7:00 PM

Meeting recording can be found at the following link: <https://purcellvilleva.new.swagit.com/events/10989>

COUNCIL MEMBERS PRESENT:

Kwasi Fraser, Mayor
Christopher Bertaut, Vice Mayor
Tip Stinnette, Council Member
Stan Milan, Council Member
Joel Grewe, Council Member

COUNCIL MEMBERS ABSENT:

Mary Jane Williams, Council Member

STAFF PRESENT:

David Mekarski, Town Manager
Sally Hankins, Town Attorney
Hooper McCann, Director of Administration
Elizabeth Krens, Director of Finance
Jason Didawick, Director of Public Works
Dale Lehnig, Director of Engineering, Planning & Development
Chief Cynthia McAlister, Police Department
Deputy Chief Dave Daily, Police Department
Shannon Bohince, Director of IT
Amie Ware, Department Manager Parks and Recreation
Diana Hays, Town Clerk/Executive Assistant
Max Inaba, IT Specialist

STAFF PRESENT REMOTELY:

Connie LeMarr, Assistant Director of Finance
Don Dooley, Director of Planning and Community Development
Kimberly Bandy, Deputy Town of Clerk

CALL TO ORDER:

Mayor Fraser called the meeting to order at 7:00 PM. The Pledge of Allegiance followed.

AMENDMENTS:

CONSENT AGENDA:

- a. Approval of Easement Agreements
- b. Approval of Meeting Minutes - September 28, 2021 Special
- c. Approval of Meeting Minutes - September 28, 2021 Work Session

Council member Grewe made the motion that the Purcellville Town Council approve the Consent Agenda, item 6a-c, as presented in the October 12, 2021 Town Council Meeting agenda packet.

(Carried: 5-0-1 absent, Grewe: Aye, Bertaut: Aye, Stinnette: Aye, Williams: Absent, Milan: Aye, Fraser: Aye)

RECOGNITION

- a. Honoring Loudoun Valley Track Coaches Joan and Marc Hunter

Mayor Fraser gave the presentation of the recognition.

STANDING COMMITTEE, COMMISSION, AND BOARD REPORTS

- a. Planning Commission (Council member Milan, Council Liaison gave the report)
- b. Purcellville Arts Council (Council member Stinnette gave the report)
- c. Board of Architectural Review (Council member Grewe, Council Liaison gave the report)
- d. Parks and Recreation Advisory Board (Chair Phil Rohrer gave the report)
- e. Economic Development Advisory Committee (Vice Mayor Bertaut, Council Liaison gave the report)
- f. Tree and Environment Sustainability Committee (Council member Grewe, Council Liaison gave the report)
- g. Community Policing Advisory Committee (Vice Chair Elizabeth Ford gave the report)
- h. Train Station Advisory Board (Vice Chair Elizabeth Ford gave the report)

CITIZEN/BUSINESS COMMENTS:

Casey Chapman, 205 Hirst Road, questioned if the Council or town have interest in the O Street connection between 21st Street and Hatcher Avenue. He shared Planning Commission would follow the Comprehensive Plan and the adopted transportation plan on page 82 that references O Street. Council shared that the transportation plan was outdated.

Adam Stevenson, member of Tree and Environment Sustainability Committee, wanted to encourage specific actions that are crucial to move forward on greater environment sustainability by increasing a contiguous habitat and look at property to continue planting trees to support bird migration.

MAYOR AND COUNCIL COMMENTS:

Mayor Fraser gave each Council member 5 minutes each to comment.

ACTION ITEMS:

- a. **Land Lease Agreement with Wireless Edge**

Sally Hankins gave the report. Council and Town Attorney had a discussion to modify the contract.

Council member Stinnette made the motion that the Town Council enter into contract with Wireless Edge, as stipulated in the staff package of October 12th, with sub paragraph 4.g and Exhibit D removed.

(Carried: 5-0-1 absent, Grewe: Aye, Bertaut: Aye, Stinnette: Aye, Williams: Absent, Milan: Aye, Fraser: Aye)

b. Tax Ordinance Amendments to Transition to Loudoun County Property Tax Billing Program in January 2022

Elizabeth Krens, Director of Finance, gave the report. Council member Stinnette added details to the report.

Council member Grewe made the motion that Town Council approve Ordinance 21-09-02 to adopt Town Code amendments to authorize and facilitate transition to Loudoun County's consolidated tax program in accordance with the County-Town Memorandum of Agreement.

(Carried: 5-0-1 absent, Grewe: Aye, Bertaut: Aye, Stinnette: Aye, Williams: Absent, Milan: Aye, Fraser: Aye)

DISCUSSION/INFORMATION ITEMS:

a. Draft ARPA Spending Plan

David Mekarski, Town Manager and Hooper McCann, Director of Administration gave the report and further detail was shared on the process of creating this plan. A future work session prior to the CIP session, the first week in November, would be devoted entirely to review each of these project files listed to provide descriptions and more details with a long term plan.

b. Manager's Top Ten Focus Area Alignment with Current Projects

David Mekarski, Town Manager, gave the report and shared the completion of some items on the list. A discussion of the Centennial Well was shared, the Historic Corridor and Overly District would be discussed at the next meeting, and the appropriation of funds for the Hirst reservoir. Council directed Elizabeth Krens, Director of Finance, to prepare a budget adjustment for a future meeting to change Hirst Reservoir CIP project from USDA loan funding to cash. Council discussed reprioritizing the list.


c. Establishing an Infrastructure Sub-committee within the Economic Development Advisory Committee to Support Capital Improvement Projects and Investments

Mayor Fraser deferred this item to another time.

ADJOURNMENT

With no further business, Council member Grewe made a motion to adjourn the meeting at 9:57PM.


Kimberly Bandy, Deputy Town Clerk


Kwasi Fraser, Mayor