

MINUTES
PURCELLVILLE TOWN COUNCIL MEETING WORK SESSION
TUESDAY, JUNE 28, 2022, 7:00 PM
TOWN HALL COUNCIL CHAMBERS

Meeting recording can be found at the following link: <https://purcellvilleva.new.swagit.com/events/13640>

COUNCIL MEMBERS PRESENT:

Kwasi Fraser, Mayor
Tip Stinnette, Council Member
Joel Grewe, Council Member
Stan Milan, Council Member (arrived 7:05pm)
Mary Jane Williams, Council Member (Remote for medical reason)
Erin Rayner, Council Member (Remote due to travel)
Christopher Bertaut, Vice Mayor

STAFF PRESENT:

David Mekarski, Town Manager
Sally Hankins, Town Attorney
Hooper McCann, Director of Administration
Elizabeth Krens, Director of Finance
Sharon Rauch, Director of Human Resources (Remote)
Dale Lehnig, Director of Engineering, Planning & Development
Jason Didawick, Director of Public Works
Sean Grey, Superintendent
Don Dooley, Director of Planning & Economic Development
Amie Ware, Division Managers-Parks and Recreation
Stacy Werner, Senior Accounting Technician
Diana Hays, Town Clerk/Executive Assistant
Kimberly Bandy, Deputy Town Clerk

CALL TO ORDER:

Mayor Fraser called the meeting to order at 7:00 PM. The Pledge of Allegiance followed with a moment of silence.

AGENDA AMENDMENTS:

None

CONSENT AGENDA:

a. Approval of Meeting Minutes

- June 14, 2022 Special Meeting
- June 14, 2022 Meeting
- June 16, 2022 Special Meeting

Council member Grewe made a motion that the Town Council approve the Consent Agenda items 6a-c.as presented in the June 28, 2022 Town Council Meeting Work Session agenda packet.

(Carried: 6-0-1, Grewe: Aye, Bertaut: Aye, Stinnette: Aye, Williams: Aye, Milan: Absent, Rayner: Aye, Fraser: Aye)

RECOGNITION:

- a. **Robert Munro and Ryan Munro-Loudoun Valley High School Senior
Capstone Project**

Mayor Fraser and Council recognized Robert and Ryan Munro.

CITIZEN/BUSINESS COMMENTS

Casey Chapman, 205 Hirst Road/Business owner, shared his opposition to previous comments made at Town Council meetings.

ACTION ITEMS:

- a. **Annual Capital Improvement Projects Request to the County**

David Mekarski, Town Manager, reviewed the staff report. Dale Lehnig, Director Engineering, Planning & Development, gave the report and reviewed more details. There was a recommendation to staff to reach out to the property owners along W. Main from 28th Street to 31st Street and to also look at resubmitting to the County a traffic study project for the town.

Council member Grewe moved that the Town Council approve the Staff to submit applications to Loudoun County for the following CIP projects:

1. G Street Sidewalk
2. S. 32nd Street Sidewalk
3. Maple Avenue Widening and Path Improvement
4. Resubmit the application for the Regional Traffic Study

(Carried: 7-0, Grewe: Aye, Bertaut: Aye, Stinnette: Aye, Williams: Aye, Milan: Aye, Rayner: Aye, Fraser: Aye)

Council member Stinnette moved that Town Council direct staff to research grant options for East gate traffic flow improvement and pursue the potential of submitting it for a Loudoun County Capital Improvement Projects

(Carried: 7-0, Grewe: Aye, Bertaut: Aye, Stinnette: Aye, Williams: Aye, Milan: Aye, Rayner: Aye, Fraser: Aye)

DISCUSSION ITEMS:

a. ARPA Funding Request - Water Meter Register Upgrades

Jason Didawick, Director of Public Works, gave the report. There was discussion of the process and the continued use of Neptune.

Council member Grewe moved that Town Council direct Staff to prepare a budget amendment to upgrade the remaining 1000 water meters in town.

(Carried: 7-0, Grewe: Aye, Bertaut: Aye, Stinnette: Aye, Williams: Aye, Milan: Aye, Rayner: Aye, Fraser: Aye)

b. Events Update - Independence Day Parade & Wine and Food Festival

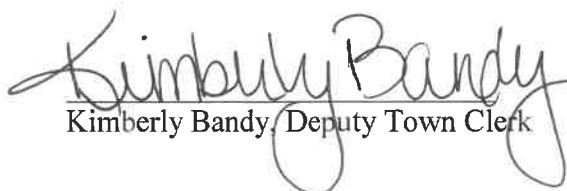
Amie Ware, Division Managers-Parks and Recreation, gave the report. The Independence Day Parade will begin at 11:00am on Monday, July 4th and the Wine and Food Festival will be held on Saturday, July 16th from 2:00pm-8:00pm.

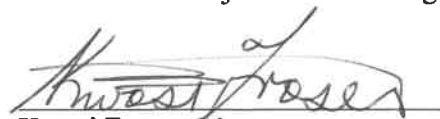
c. Town Council Strategic Planning Session

David Mekarski, Town Manager, gave the report. There was an interest to hear the report due from John Anzivino and coordinate that with a strategic planning session. Mr. Mekarski made note that he would reach out to Council individually regarding the status of the report from Mr. Anzivino. Council agreed to all be available for a date of September 30th and October 1st to hold the session.

ADJOURNMENT

With no further business, Council member Milan made a motion to adjourn the meeting at 8:31PM and unanimously carried 7-0.


Kimberly Bandy, Deputy Town Clerk


Kwasi Fraser, Mayor