

**MINUTES**  
**BOARD OF ARCHITECTURAL REVIEW SPECIAL MEETING**  
**TUESDAY, DECEMBER 20, 2022, 7:30 P.M.**  
**TOWN HALL COUNCIL CHAMBERS**

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**PRESENT:**

Chairman Pat Giglio, Board members Dan Piper, Jim Gloeckner, Beth Goldsmith and Council Liaison Erin Rayner

**ABSENT:**

Board Member Mark Ippoliti

**STAFF PRESENT:**

Director of Engineering, Planning and Development Dale Lehnig, Director of Planning and Economic Development Don Dooley (*attending virtually*), Planning Operations Coordinator Jordan Andrews

**CALL TO ORDER:**

Chair Giglio called the meeting to order at 7:30 PM.

**BOARD MEMBER DISCLOSURES:**

None.

**ACTION ITEMS:**

**a. Certificate of Design Approval (CDA) 22-06**

Designer Scott Norberg presented the alterations to the Dominion Water building at 750 Main St. E. The alterations, already underway, were limited to superficial modifications (doors, siding, lighting). With the exception of unused chimneys and furnace flues to be removed on the eastern side of the building, no significant dimensional change was proposed.

Chairman Giglio made a motion that the Board of Architectural Review approve CDA22-06 Dominion Water as presented. The motion was seconded by Board Member Goldsmith and carried 4-0.

**DISCUSSION ITEMS:**

**a. Review of CDA-22-09**

Designer Stephen Wagner presented the current plans for CDA-22-09 MotoMember, a commercial building on Shepherdstown Ct. Chair Giglio commented that the colors and styling were consistent with the owner's previously approved building on Browning Ct. For future

review, Chair Giglio requested that the plans be revised to show any mechanical equipment on the roof top to better evaluate proper screening and visibility.

**APPROVAL OF MINUTES:**

**a. September 20, 2022 Meeting**

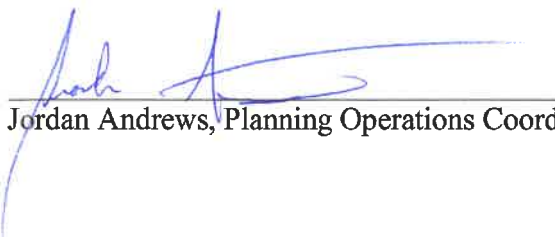
A motion to approve the minutes from the September 20, 2022 BAR meeting as submitted was made by Vice Chair Piper and was seconded by Board member Gloeckner, and passed 3-0-1 with Chair Giglio abstaining due to absence at this meeting.

**b. November 15, 2022 Meeting**

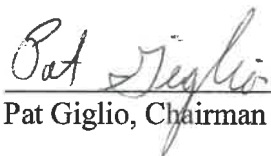
A motion to approve the minutes from the November 15, 2022 BAR meeting with revisions was made by Chair Giglio and was seconded by Board member Goldsmith, and passed unanimously 4-0.

**ADJOURNMENT:**

With no further business, Chair Giglio made a motion to adjourn the meeting at 8:19 PM.



Jordan Andrews, Planning Operations Coordinator



Pat Giglio, Chairman