

**MINUTES
PURCELLVILLE TOWN COUNCIL SPECIAL MEETING
TUESDAY, JANUARY 3, 2023, 6:00 PM
TOWN HALL COUNCIL CHAMBERS**

Meeting video can be found at the following link: <https://purcellvilleva.new.swagit.com/videos/196103>

COUNCIL MEMBERS PRESENT: Mayor Stanley Milan, Erin Rayner, Vice Mayor Christopher Bertaut, Boo Bennett, Carol Luke, Mary Jane Williams (*arrival at 6:08pm*)

STAFF PRESENT: Town Manager David Mekarski, Town Clerk/Executive Assistant Diana Hays, Deputy Town Clerk Kimberly Bandy

ADDITIONAL STAFF PRESENT AT 8:00PM:

Town Attorney Sally Hankins, Director of Administration Hooper McCann, Division Manager Parks and Recreation Amie Ware, Facilities Specialist Bob Dryden

CALL TO ORDER:

Mayor Milan called the meeting to order at 6:00 PM. The Pledge of Allegiance followed and a moment of silence.

AGENDA AMENDMENTS:

Council member Bertaut made a motion to change the Closed Meeting to an open meeting, for the discussion of applicants for appointments to the Planning Commission, as they are normally done in Loudoun County, and within recent memory in town as well. Council created a discussion item 6d for Discussion of Applicants for Appointment to Planning Commission.

(Carried: 5-0-1 absent, Luke: Aye, Bertaut: Aye, Bennett: Aye, Williams: Absent, Rayner: Aye, Milan: Aye)

Council member Bertaut made a motion, based upon the prior motion, to change Action item 9a to Action item 7d to have the Action item section scheduled for after the original Closed Session to be moved to the first Action item prior.

(Carried: 5-0-1 absent, Luke: Aye, Bertaut: Aye, Bennett: Aye, Williams: Absent, Rayner: Aye, Milan: Aye)

CITIZEN COMMENTS:

Casey Chapman, 205 Hirst Road, business owner, congratulated new members, new Mayor, and returning council members and thanked all for their service.

DISCUSSION/INFORMATIONAL ITEM(S):

a. Interviews of Applicants Interested in Serving on the Planning Commission

Mayor Milan and Council members conducted the following interviews:

- Matthew Davis
- Brian Dean
- Jason Dengler
- Brian Green
- Kacey Young
- Ron B. Rise

Mayor Milan put the meeting into a 10 minute recess at 7:50pm agreed by Town Council.

b. Bush Tabernacle

David Mekarski, Town Manager, gave the report and explained there needed to be a ratification the written notice sent by the Town Manager to SAE, Inc.

Council member Williams made the motion that Town Council ratify the Town Manager's written notice to Sean Alexander Enterprises, Inc.(SAE), dated December 29, 2022, notifying SAE that the Town does not intend to renew SAE's *Concession Contract for the Bush Tabernacle*, thereby causing the contract to expire on June 30, 2023.

(Carried: 6-0, Luke: Aye, Bertaut: Aye, Bennett: Aye, Williams: Aye, Rayner: Aye, Milan: Aye)

Philip Message made comment regarding this item and pointed out the Purcellville Teen Center, Inc. is mentioned in the contract, not Philip Message. Mayor Milan stopped the comments being made by Mr. Message with concern of infringing upon potential RFP submission.

c. Discussion on Setting the Meeting Schedule of Town Council

David Mekarski, Town Manager, gave the report.

Council member Williams suggested placing a time limit on meetings to possibly not go past 9:30pm and if so, there would need to be a Council vote to extend the meeting. Sally Hankins, Town Attorney, suggested including the change into the resolution and include this discussion item as an action item at the January 10, 2023 Town Council Meeting. Council agreed.

d. Open Discussion of Planning Commission Applicant Interviews replacing the Closed Session *(The motion earlier in the meeting was to create a 6d as discussion, but then became part of the below Action item.)*

ACTION ITEM(S):

a. Appointment of Citizen to Fill Town Council Vacancy

Mayor Milan made a statement in regards to the procedure regarding the appointment this evening for a new Town Council member. Council member Rayner pursued a discussion with Mayor Milan about the transparency of how this item was being initiated.

Council member Bertaut moved that the Purcellville Town Council appoint Ron Rise Jr. to fill the vacancy on the Town Council for the term commencing January 3, 2023 and expiring on a date consistent with relevant Virginia State Law.

(Carried: 4-2, Luke: Aye, Bertaut: Aye, Bennett: Aye, Williams: Nay, Rayner: Nay, Milan: Aye)

b. Appointment of Vice Mayor

Council member Bennett moved that the Town Council appoint Chris Bertaut to serve a one-year term as Vice Mayor with the term expiring on December 31, 2023 or once a new appointment has been made by the Town Council.

(Carried: 4-2, Luke: Aye, Bertaut: Aye, Bennett: Aye, Williams: Nay, Rayner: Nay, Milan: Aye)

c. Appointment of Council members to Committees, Commissions and Boards

Mayor Milan began the discussion of the Council liaison appointments to the Town of Purcellville Committees, Commissions, and Boards. He made comment that there are very few members on the Community Policing Advisory Committee and this committee would not disband, but will continue with redefining the purpose and mission of this group.

Council member Williams requested she read the following motions as one motion.

Council member Williams moved that the Town Council appoint Chris Bertaut to serve on the Planning Commission as a voting member for the term of January 3, 2023 through December 31, 2024 or until a new appointment has been made.

Council member Williams moved that the Town Council appoint Mary “Boo” Bennett to serve on the Tree and Environment Sustainability Committee as an ex-officio (non-voting) liaison for the term of January 3, 2023 through December 31, 2024 or until a new appointment has been made.

Council member Williams moved that the Town Council appoint Carol Luke to serve on the Board of Architectural Review as an ex-officio (non-voting) liaison for the term of January 3, 2023 through December 31, 2024 or until a new appointment has been made.

Council member Williams moved that Town Council appoint Erin Rayner to serve on the Parks and Recreation Advisory Board as an ex-officio (non-voting) liaison for the term of January 3, 2023 through December 31, 2024 or until a new appointment has been made.

Council member Williams moved that the Town Council appoint Mary Jane Williams to serve on the Community Policing Advisory Committee as an ex-officio (non-voting) liaison for the term of January 3, 2023 through December 31, 2024 or until a new appointment has been made.

Council member Williams moved that the Town Council appoint Mary Jane Williams to serve on the Purcellville Arts Council as an ex-officio (non-voting) liaison for the term of January 3, 2023 through December 31, 2024 or until a new appointment has been made.

Council member Williams moved that Town Council appoint Mayor Stan Milan to represent the Town of Purcellville on groups and/or regional bodies that may request representation from the Town Council, in addition to the Train Station Advisory Board for the term of January 3, 2023 through December 31, 2024.

(Carried: 6-0, Luke: Aye, Bertaut: Aye, Bennett: Aye, Williams: Aye, Rayner: Aye, Milan: Aye)

d. Appointments to the Planning Commission *(Action as result of an open discussion)*

With all Council members sharing the decision in reappointing Commissioner Ed Neham to fill the remainder of the Planning Commission vacancy term of September 1, 2022 through August 31, 2024, each Council member then shared the following three choices for appointment from the held interviews to the remaining vacancies on Planning Commission.

Council member Rayner chose Brian Dean, Brian Green, and Kacey Young.

Council member Williams chose Brain Dean, Brian Green, and Kacey Young.

Council member Bennett chose Jason Dangler, Ron Rise, and Brian Green.

Council member Luke chose Ron Rise, Brian Green, and Jason Dangler.

Vice Mayor Bertaut chose Jason Dangler, Brian Green, and Ron Rise.

Mayor Milan chose Ron Rise, Brain Green, and Jason Dangler.

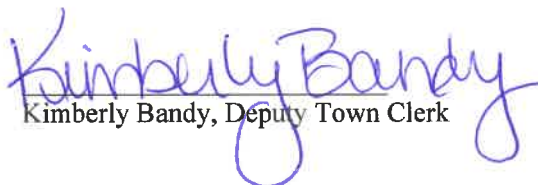
Council member Williams moved that the Town Council appoint Jason Dengler, Brian Green, and Ron B. Rise to serve on the Planning Commission for the four year term that commenced on October 1, 2022 and expires on September 30, 2026 or once a new appointment has been made. Council member Williams further moved that the Town Council appoint Ed Neham to serve on the Planning Commission filling a vacancy for a four year term that commenced on September 1, 2020 and expires on August 31, 2024 or once a new appointment has been made.

(Carried: 6-0, Luke: Aye, Bertaut: Aye, Bennett: Aye, Williams: Aye, Rayner: Aye, Milan: Aye)

ADJOURNMENT:

With no further business, Vice Mayor Bertaut made a motion to adjourn the meeting at 8:45 PM and carried (6-0).


Stanley J. Milan Sr., Mayor


Kimberly Bandy, Deputy Town Clerk