

**MINUTES  
PURCELLVILLE TOWN COUNCIL MEETING  
TUESDAY, JULY 11, 2023, 6:00 PM  
TOWN HALL COUNCIL CHAMBERS**

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Meeting video can be found at the following link: <https://purcellvilleva.new.swagit.com/videos/264239>

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**COUNCIL MEMBERS PRESENT:** Mayor Stanley Milan, Mary Jane Williams, Carol Luke, Mary Bennett, Erin Rayner, Ron Rise Jr. (*late arrival 6:34pm*), Vice Mayor Christopher Bertaut

**STAFF PRESENT:** Interim Town Manager Rick Bremseth, Town Attorney John Cafferky, Director of Administration Hooper McCann, Director of Public Works Jason Didawick, Police Department Chief Cynthia McAlister, Parks and Recreation Division Manager Amie Ware, Executive Assistant/Town Clerk Diana Hays, Deputy Town Clerk Kimberly Bandy

**CALL TO ORDER:**

Mayor Milan called the meeting to order at 6:01 PM. The Pledge of Allegiance followed. Mayor held a moment of silence for the passing of Kevin Malone, Purcellville business owner.

**AGENDA AMENDMENTS/APPROVAL**

Council member Bennett would like to add a discussion item to draft a letter to the County to remove the Northern Collector Road from the traffic plan. Mayor confirmed it to be 11a.

**CONSENT AGENDA**

- a.     **Approval of Meeting Minutes - June 27, 2023**
- b.     **Budget Amendment for Police Department Furniture**

Vice Mayor Bertaut moved to accept the consent agenda.

**(Carried: 5-0-2 absent,** Rayner: Aye, Bennett: Aye, Bertaut: Aye, Rise: Absent, Luke: Aye, Williams: Absent; Milan: Aye)

**RECOGNITION:**

- a.     **Water Team Fourth Place American Water Works Association's National Top Ops Competition**

Mayor Milan recognized the Water Department Team that competed in this event; Bernie Snyder, Michael Lamb, and Michael Costello.

## **STANDING COMMITTEE, COMMISSION AND BOARD QUARTERLY REPORTS**

The reports were submitted in writing and included in the agenda packet. The Mayor stated the future quarterly reports should be made in person.

**a. PLANNING COMMISSION (Nan Forbes, Chair/C. Bertaut, Council Liaison)**

Vice Mayor Bertaut, Council liaison, shared that the main thrust of the Planning Commission efforts at this time were to complete their edits of the of the draft zoning rewrite that was submitted by the consultant. The goal is to finish this by the end of this month, then hand it off for staff and legal review with an ultimate goal of finishing the zoning ordinance changes by the end of this year. Planning Commission has been meeting weekly.

**b. PURCELLVILLE ARTS COUNCIL (Bobbi Cowley, Chair/ MJ Williams, Council Liaison)**

**c. BOARD OF ARCHITECTURAL REVIEW (Pat Giglio, Chair/C. Luke, Council Liaison)**

Council member Rayner, as the former Council Liaison, shared that the BAR was waiting to move forward on Design Guidelines after the Zoning Ordinance rewrite was completed and monies be budgeted for this project voted by previous Council. Mayor Milan requested that the BAR do a preliminary review of the Design Guidelines to not hold up the Zoning Ordinance.

**d. PARKS AND RECREATION ADVISORY BOARD (Phil Rohrer and Laura Ours, Co-Chairs/E. Rayner Council Liaison)**

Mayor stated that there were still checks being written for the Music and Arts Festival and requested when this would be finalized with a tally of revenue/expenses generated from that event. Ms. Ware, Staff liaison, stated within the next month or so this would be done.

**e. ECONOMIC DEVELOPMENT ADVISORY COMMITTEE (David Wood Chair/R. Rise, Council Liaison)**

**f. TREE AND ENVIRONMENT SUSTAINABILITY COMMITTEE (Nikhil Mallampalli, Chair/M. Bennett, Council Liaison)**

**g. TRAIN STATION ADVISORY BOARD (Kacey Young, Chair/S. Milan, Council Representative)**

**h. COMMUNITY POLICING ADVISORY COMMITTEE ("Vacant", Chair / MJ Williams, Council Liaison)**

## **CITIZEN COMMENTS:**

Kevin Wright, 311 S. 15<sup>th</sup> Street, shared being discontent with the Town Council treatment of staff and some decisions such as the sale of the Pullen House.

Daniel Carvill, 224 Apsley Terrace, shared comments requesting help from Council with trees on Purcellville Road and possibly increase easements to eliminate dead trees.

Casey Chapman, 125 Hirst Road CaseCo LLC, shared condolences to the Malone family. He was quoted in a recent newspaper article mentioning O Street being supported by taxpayers and he disagreed. He does have 141, 151, and 161 Hatcher as a construction site where there will be two buildings that is not associated with O Street. He supports the entire 7/690 project.

### **MAYOR AND COUNCIL COMMENTS:**

Council member Rayner apologized for not being in person and condolences to Council member William's family for their loss.

Council member Luke had no comment.

Council member Bennett had no comment.

Vice Mayor Bertaut thanked staff for the stellar Independence Day Parade, congratulations to the Water Department Team, and looking forward to the Jordan Miller July 28<sup>th</sup> Celebration. He stated the Town Manager and staff are working with the County on conveying land to the town for a future water tower and future Police Department. He shared there has been inconsistencies from the County on the plan and studies that were done regarding the 7/690 Project. The County has taken a phased approach because of the parcel/lot in Catocin Meadow subdivision.

### **DISCUSSION/INFORMATIONAL ITEM(S):**

a. **Letter to be Drafted to the County to Remove the Northern Collector Road from Their Comp Plan**

Council member Bennett requested research of the history on this item be done and if a letter exists from the town to the County. Council member Rayner agreed and would like it added to the next agenda with a staff report to take an action at the next meeting. Vice Mayor Bertaut requested that a letter be sent and even if one has been written to revise the letter, if it exists, and send to the County.

### **CLOSED MEETING**

#### **MOTION TO CONVENE A CLOSED MEETING:**

As authorized under the Code of Virginia section 2.2-3711(A)(29), Vice Mayor Bertaut moved that Town Council convene in a closed meeting for discussion of the award of a public contract involving the expenditure of public funds, including interviews of bidders of offerors, and discussion of the terms or scope of such contract, where discussion in an open session would adversely affect the bargaining position or negotiating strategy of the public body. Specifically, the Town Council will review and discuss the draft RFP for the Operation and Management of the Bush Tabernacle. The following are requested to attend the closed meeting:

All Town Council members  
Rick Bremseth, Interim Town Manager  
John Cafferky, Town Attorney  
Hooper McCann, Director of Administration  
Kathy Elgin, Procurement Officer  
Amie Ware, Parks and Recreation Division Manager

**(Carried: 6-0-1 absent, Rayner: Aye, Bennett: Aye, Bertaut: Aye, Rise: Aye, Luke: Aye, Williams: Absent; Milan: Aye)**

**MOTION TO CERTIFY THE CLOSED MEETING:**

In accordance with Section §2.2-3712 of the Code of Virginia, Council member Rise made a motion that Town Council certify to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements under Virginia Freedom of Information Act; and (ii) only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed or considered in the meeting by the public body.

(Carried: 6-0-1 absent, Rayner: Aye, Bennett: Aye, Bertaut: Aye, Rise: Aye, Luke: Aye, Williams: Absent; Milan: Aye)

**ADJOURNMENT:**

With no further business, Vice Mayor Bertaut made a motion to adjourn the meeting at 8:04 PM.

  
Kimberly Bandy, Deputy Town Clerk

  
Stanley J. Milan Sr., Mayor