

MINUTES
PURCELLVILLE TOWN COUNCIL SPECIAL MEETING
WEDNESDAY, OCTOBER 21, 2020, 6:30PM
TOWN HALL COUNCIL CHAMBERS

The special meeting of the Purcellville Town Council convened at 6:30 P.M. in Council Chambers with the following in attendance:

PRESENT: Kwasi Fraser, Mayor
Mary Jane Williams, Council member/Vice Mayor
Tip Stinnette, Council member
Ted Greenly, Council member
Joel Grewe, Council member
Christopher Bertaut, Council member (late arrival 6:34PM)
Stanley Milan, Council member

STAFF: David Mekarski, Town Manager
Sally Hankins, Town Attorney
Police Chief Cynthia McAlister, Police Department
Deputy Chief, Dave Dailey, Police Department
Joshua Goff, Assets Management
Diana Hays, Town Clerk/Administrative Assistant

STAFF VIA REMOTE PARTICIPATION:
Hooper McCann, Director of Administration
Liz Krens, Director of Finance
Paula Hicks, Accounting Manager
Dale Lehnig, Director of Engineering, Planning & Development
Barry Dufek, Operations Lieutenant, Police Department
Kimberly Bandy, Deputy Town Clerk

CALL TO ORDER:

Mayor Fraser called the special meeting to order at 6:30 P.M. The Pledge of Allegiance followed.

AGENDA AMENDMENTS/APPROVAL:

Mayor Fraser made an amendment to come to a hard stop at 9:00PM this evening and he requested that Council member Greenly make a motion at that time to move any uncovered items be moved to the next meeting.

CITIZEN/BUSINESS COMMENTS:

None

DISCUSSION/INFORMATIONAL ITEMS:

- a. Site Selection Alternatives-Temporary/Permanent Police Facility (Josh Bennett, Moseley Architects and David Rose, Davenport) (Presentations are on file at the Clerk's office)**

David Mekarski, Town Manager, introduced this item and then turned it over to Chief Cynthia McAlister who made a brief introduction on obtaining a Police Facility.

Josh Bennet from Moseley Architects gave the presentation of Temporary and New Town Police Facility. Council briefly discussed the costs listed from page 16 and 17 from the presentation.

David Rose, Davenport, gave the presentation Capital Funding Options for a Police Facility presentation. Council had few financial and logistical questions.

Chief McAlister made comments on the need for better functionality of the existing Police Headquarters. David Mekarski would prefer a decision made at this meeting on the long term planning of this project. Council had conversations on costs and funding of this project with Mr. David Rose from Davenport.

Council questioned if there is a true need for a new Police Headquarters in the Safest Town in Virginia and especially take an "opportunity risk" for the town.

Mayor Fraser requested thoughts from Council members on moving forward or holding back on this project; Council member Stinnette preferred to wait, Council member Grewe preferred to wait, Council member Milan preferred to wait, Council member Bertaut preferred to wait, but come to a decision in 6 months with more information, Council member Williams prefer to wait until December and that the Police need to know about their facility, Council member Greenly preferred to wait, and Mayor Fraser preferred to wait 3-6 months.

Chief McAlister pleaded with Council to make a decision sooner than later. David Mekarski requested to relieve the current Police Headquarters of its' existing liabilities, burdens, and safety concerns.

- b. Christmas Events (Council member Tip Stinnette/Amie Ware)**
(Deferred to next 10.27.20 meeting agenda)

- c. Selection of the Bank Institution and Option of Term for the Emergency Line of Credit in the Amount Not to Exceed \$3,000,000 to be Utilized, if needed, for Critical Capital Infrastructure Improvement Projects (David Mekarski)**

David Mekarski introduced this item and gave further explanation on this process.

Council member Stinnette took the floor and passed out an information page regarding 11 projects proposed to Council to generate potential revenue and potential decreased expenses. He made it clear that he does not support this line of credit and explains the staff concerns. Council further discusses this item.

Vice Mayor Williams moved that the Town Council approve Ordinance #20-09-02 and Resolution #20-09-01 to authorize the issuance of a general obligation Line of Credit with Bank of Charlestown (BCT) in the aggregate amount not to exceed \$3,000,000 with a final maturity date of June 30, 2023 and an interest rate of 1.81% in order to finance general and utility capital projects. I further authorize the Town Manager, Director of Finance, Town Attorney, Town Clerk and Mayor to sign all needed financial forms related to this transaction.”

Council Member Grewe second the motion.

Motion: Vice Mayor Williams
Second: Council member Grewe
Failed: 7-0 Against; Motion Failed

Grewe: Nay
Greenly: Nay
Bertaut: Nay
Williams: Nay
Milan: Nay
Stinnette: Nay
Mayor: Nay

- d. **Consideration of a Motion to Change the Pattern of Disbursal for Q2-Q4 Stantec Funding (Council member Chris Bertaut/David Mekarski)**

(Deferred to next 10.27.20 meeting agenda)

- e. **Becoming a Certified Local Government and Expanding the Protection of Historic Structures (Council member Stan Milan/Sally Hankins)**

(Deferred to next 10.27.20 meeting agenda)

CLOSED MEETING

The purpose of the closed meeting is to: 1) receive legal advice from the Town Attorney about how the duties of the Zoning Administrator will be performed in the absence of the Zoning Administrator; 2) to receive legal advice from the Town Attorney concerning the demolition of buildings on Hatcher Avenue and construction of apartments; 3) to receive legal advice from the Town Attorney concerning the powers of the Town Manager under Ordinance 20-03-01 Establishing Laws Governing Operation of the Town for the Purpose of Continuing Governing Functions During and After a Disaster.

(Deferred to next 10.27.20 meeting agenda)

ACTION ITEM

f. Appointment of Interim Zoning Administrator (Town Council)

(Deferred to next 10.27.20 meeting agenda)

ADJOURNMENT

At 9:00pm Council member Greenly made the motion to adjourn the meeting of October 21, 2020 and push through the remainder of the agenda items to the next regular scheduled council meeting. Council member Grewe second the motion and carried 7-0.


Kwasi Fraser, Mayor


Kimberly Bandy, Deputy Town Clerk